

Bar Code Input File Record Layout
2011-12 (Revised August 2011)

| Field Number | Field Description | Field Name (suggested abbreviations for the first line of the file) | Field Length | Field Type ¹ | Valid Values within the Field |
|--------------|---|---|--------------|-------------------------|--|
| 1 | Last Name | LAST_NAME | 20 | A | A-Z, space, dash, apostrophe – no other special characters |
| 2 | First Name | FIRST_NAME | 20 | A | A-Z, space, dash, apostrophe – no other special characters |
| 3 | Date of Birth | BIRTH_DATE | 10 | D | MM/DD/YYYY - e.g., 09/01/1990, no dashes or letters. |
| 4 | Gender | GENDER | 1 | A | F = Female; M = Male; case sensitive |
| 5 | Grade | GRADE | 2 | N | 00-12; 00 = Kindergarten, 01 = Grade 1, etc. |
| 6 | School/Building Name | BUILDING_NAME | 20 | A/N | 0-9, A-Z |
| 7 | Class/Teacher Name | CLASS_NAME | 20 | A/N | 0-9, A-Z, or blank |
| 8 | State-assigned Student ID No. | STATE_ID | 10 | N | Each position: 0-9, no blanks |
| 9 | Race – Am. Indian or Alaskan | AMERICAN_IND | 1 | N | 1 = Yes, 0 or blank = No |
| 10 | Race – Asian | ASIAN | 1 | N | 1 = Yes, 0 or blank = No |
| 11 | Race – African American | AFROAMERICAN | 1 | N | 1 = Yes, 0 or blank = No |
| 12 | Ethnicity – Hispanic or Latino | HISPANIC_LATINO | 1 | N | 1 = Yes, 0 or blank = No |
| 13 | Race – Hawaiian/Pacific Islander | HAWAII_PI | 1 | N | 1 = Yes, 0 or blank = No |
| 14 | Race – White | WHITE | 1 | N | 1 = Yes, 0 or blank = No |
| 15 | Other Info – Field 1 | OI_FIELD_1 | 3 | N | 0-9 or blank; field must be 3 digits long, including leading zeroes, for example 011; this field is reserved for CogAT scores only |
| 16 | Other Info – Field 2 | OI_FIELD_2 | 3 | n/a | Not available for school use—reserved for ITP field testing only |
| 17 | Other Info – Field 3 | OI_FIELD_3 | 3 | N | 0-9 or blank; field must be 3 digits long, including leading zeroes |
| 18 | Test Admin: Column P (Full Academic Year - FAY) | ADM_P | 1 | N | 0 = not FAY in building or system, 1 = FAY in system but not building, Blank = FAY in both (see coding directions) |
| 19 | Program – SE (spec ed) | PROG_SE | 1 | N | 1 = Yes, 0 or blank = No |
| 20 | Program – 504 | PROG_504 | 1 | N | 1 = Yes, 0 or blank = No |
| 21 | Program – F/RL (free/reduced) | PROG_FRL | 1 | N | 1 = Yes, 0 or blank = No |
| 22 | Program – GT (gifted) | PROG_GT | 1 | N | 1 = Yes, 0 or blank = No |
| 23 | Program – ELL (Eng. learner) | PROG_ELL | 1 | N | 1 = Yes, 0 or blank = No |
| 24 | Program – MG (migrant) | PROG_MG | 1 | N | 1 = Yes, 0 or blank = No |
| 25 | Program – TIL (Title 1 Lang) | PROG_T1LANG | 1 | N | 1 = Yes, 0 or blank = No |
| 26 | Program – TIM (Title 1 Math) | PROG_T1MATH | 1 | N | 1 = Yes, 0 or blank = No |
| 27 | Foster Care | FOSTER_CARE | 1 | N | 1 = Yes, 0 or blank = No (formerly Program – Other 1) |
| 28 | Homeless | HOMELESS | 1 | N | 1 = Yes, 0 or blank = No (formerly Program – Other 2) |
| 29 | District-assigned Student ID No. | LOCAL_ID | 10 | A/N | Each position: 0-9, A-Z, or blank; ID numbers can be right or left justified as long as all are consistent. Field cannot contain dashes or special characters. |
| 30 | Resident District | RES_DIST | 4 | N | 0-9; field must be 4 digits long, including leading zeroes |
| 31 | Attending School | ATT_SCHOOL | 4 | N | 0-9; field must be 4 digits long, including leading zeroes |
| 32 | Enrollment (Entry) Type | ENR_TYPE | 2 | N | 0-9; field must be 2 digits long, including leading zeroes |

Bold face = fields required by the Iowa Department of Education to comply with NCLB (state-assigned ID not required for non-accredited schools)

¹Field Type A = alpha characters, Field Type D = date format, e.g., 09/01/1990, Field Type N = numeric characters